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## APPLICATION INSTRUCTIONS AND TIMELINE

Applicants shall submit a copy of their current 092 Connecticut certification, a letter of interest, resume, completed application, and letters of reference to:

Sprague Board of Education  
Attn: Human Resources  
25 Scotland Road  
Baltic, CT 06330-1110

Applications available online at:

[www.saylesschool.org](http://www.saylesschool.org)

*NO PHONE CALLS PLEASE*

### **Proposed Timeline:**

Application Deadline	July 10th, 2020
Interviews	Week of July 13th, 2020
Second Interview	Week of July 20th, 2020
Board Meeting	July 30th, 2020
Anticipated Start Date	August 1, 2020



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## Sprague Public Schools Administration:

William Hull, Superintendent of Schools  
Sean Bochman, Director of Pupil Personnel  
Services  
Michelle Demicco, Business Manager

## Sprague Board of Education:

Megin Sechen, Chairman  
Corinne Topalis, Vice-Chairman  
Jenny Gauthier, Secretary  
Geraldine Meadows  
Michelle Walton  
Colleen Caulfield  
Selma Ward

**Sayles School**  
**25 Scotland Road**  
**Baltic, CT 06330-1110**  
**860.822.8264**  
**FAX: 860.822.1347**



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## The Sprague Board of Education

INVITES YOU TO APPLY FOR  
THE POSITION OF

**SAYLES SCHOOL  
ELEMENTARY & MIDDLE  
SCHOOL PRINCIPAL  
(GRADES PREK – 8)**



**Sayles School**  
**25 Scotland Road**  
**Baltic, CT 06330-1110**  
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## PRINCIPAL

### THE POSITION

The Sprague Board of Education is seeking a dynamic candidate to provide instructional and supervisory leadership to Sayles School in Baltic, Connecticut.

This is a 12-month 1.0 FTE position.

### THE COMMUNITY

Sprague is located in southeastern Connecticut in New London County and is comprised of three villages: Baltic, Hanover, and Versailles.

Sprague is located right on the "border" between northeastern and southeastern Connecticut, within minutes of I 395, and is an easy (45 minutes) commute to the New London area, yet is also close (35 minutes) to both the University of Connecticut's Main Campus and Eastern Connecticut State University.

Its three villages, Baltic, Hanover and Versailles, are rich in history, charm and architectural significance. The population of Sprague was approximately 3000 residents as of the 2010 census.



### THE SCHOOL

There are approximately 283 students currently enrolled at Sayles School in grades preschool through grade eight. Sayles School is using a multiage learning model with grade combinations of grades 1 & 2, grades 3 & 4, and grades 5 & 6. Sayles preschool program is NAEYC (National Association for the Education of Young Children) accredited.

Sayles School graduates currently attend Norwich Free Academy, Griswold High School, Lyman Memorial, Lebanon Vocational/Agricultural, Norwich Technical High School, Windham Technical High School, New London Science & Technology Magnet and ACT Arts at the Capitol Theater Magnet High School.

### RESPONSIBILITIES

The Sprague Board of Education seeks a motivated leader who possesses superior communication skills. The successful candidate will possess strong independent thinking with a collaborative mind set who can inspire others to learn and perform at their best. A sampling of the key job requirements are as follows:

- Curricular Leader
- Preschool Director
- Teacher Evaluator
- Behavioral Management/  
School Safety Leader



The Sprague Board of Education is searching for a leader who:

- Models and encourages high standards of conduct and academic achievement;
- Maintains a safe and healthy learning environment;
- Is proactive in providing professional development to foster and encourage continuous learning;
- Communicates with staff and the community at large;
- Actively listens and responds to the needs of the school community;
- Works within the school budget to maximize efficiencies;
- Enhances the school experience and strives for improvement;
- Works within the District Strategic Plan to meet the goals of the school.

### QUALIFICATIONS

Intermediate Administration/Supervision (092) certification required

Demonstrated record of successful leadership