

INVITATION TO BIDDERS
CODE IMPROVEMENTS AND PARTIAL ROOF REPLACEMENT FOR
SAYLES ELEMENTARY SCHOOL
BAL TIC, CT

The Town of Sprague will receive sealed bids until 3:00 PM, prevailing local time on Tuesday, October 13, 2020 at, the Board of Education Office, 25 Scotland Road, Baltic, CT 06330 at which time they will be opened and read aloud. The building is open Monday thru Friday between the hours of 8:00 a.m. and 4:00 p.m.

1. All bids shall be sealed and clearly labeled Code Improvements and Partial Roof Replacement Sayles Elementary School.
2. Work required pursuant to this contract includes the following:
 - a. Installation of asphalt shingles, all associated underlayments, ice and water shield, gutters, metal and fabric flashings
 - b. Installation of twelve (12) exterior aluminum doors (3'-0" x 7'-0") with lights
 - c. Installation of seven (7) interior flush wood, 1-1/2 HR, fire rated doors (2'-8" x 7'-0").
 - d. Installation of a new Fire Alarm Panel (located in main office area), including integration of the new panel with the existing appliances.
 - e. Improvements and code updates to the existing elevator, elevator shaft and elevator machine room.
 - f. General and Subcontract Bids shall consist of but are not limited to: general construction, carpentry, sheet metal work, painting, electrical work, site restoration and all other work necessary for or incidental to the full completion of the entire project, including all equipment, labor, material, and incidentals in connection therewith.
3. The work of this contract must be substantially complete by August 20, 2021. If not substantially complete by August 20, 2021 the contractor shall face a penalty of \$100 for every calendar day beyond the substantial completion date.
4. This contract is subject to state contract compliance requirements, including non-discrimination statutes and set-aside requirements. State law requires a minimum of twenty-five (25%) percent of the state-funded portion of the contract be set aside for award to subcontractors holding current certification from the Connecticut Department of Administrative Services. The contractor must demonstrate good faith effort to meet the 25% set-aside goals.

5. In accordance with Connecticut General Statute Section 4a-100 and 4b-91, a responsible bid must contain two (2) documents: The Contractor Prequalification Certificate and the Update (Bid) Statement. The classification GENERAL CONTRACTOR is required as a minimum.
6. Questions regarding the bid or the Contract Documents may be directed to Hibbard and Rosa Architects, L.L.C., 363 Main Street, Middletown, Connecticut, 06457, Attn: Mr. Thomas Hibbard. E-mail: tom@hra.bz
7. Addenda will be issued via email to all mandatory walkthrough respondents
8. A Bid Bond of five percent (5%) of the bid amount is required. The selected bidder will be required to post Performance and Payment Bonds in the full amount of the Contract Sum.
9. The successful bidder must file a one hundred percent (100%) Performance Bond, a one hundred percent (100%) Labor & Materials Bond and Certificate of Insurance to the Finance Director within ten (10) days of notice of bid award
10. A mandatory pre-bid meeting between prospective bidders and the Architect will convene in the **lobby of the School, located at 25 Scotland Road, Baltic, CT., on Monday, September 28, 2020 at 3:30 pm** when project details will be discussed and questions answered.
12. All bid proposals must be submitted on the designated forms. The Town of Sprague reserves the right to waive any defect in any bid and reserves the right to reject any or all bids. All bids must be completely filled out when submitted.
13. The Town of Sprague, CT reserves the right to reject the low bid, or the unit prices when deemed in the best interest of the Owner, and to negotiate with the lowest qualified bidder.